



To all Members of the Audit and Standards Committee

A meeting of the Audit and Standards Committee will be held in **Warren Room, Lewes House, 32 High Street, Lewes** on **Monday, 18 March 2013** at **3.30pm** which you are requested to attend.

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

8 March 2013

Catherine Knight
Corporate Head - Legal and Democratic
Services

Agenda

- 1 Minutes**
To approve the Minutes of the meeting held on 28 January 2013
(copy previously circulated)
- 2 Apologies for Absence/ Declaration of Substitute Councillors**
- 3 Disclosure by councillors of personal interests in matters on the Agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**
- 4 Items not on the Agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972**
- 5 To deal with written questions from councillors pursuant to Council Procedure Rule 11.3 (page D8 of the Constitution)**
Optional Description.

6 Interim Report on the Council's Systems of Internal Control 2012/13

To receive the Report of the Director of Finance (Report No 48/13)

Attached Documents:

[Interim Report on the Council's Systems of Internal Control 2012/13](#)

7 Strategic Audit Plan

To consider the Report of the Director of Finance (Report No 49/13)

Attached Documents:

[Strategic Audit Plan](#)

8 Changes to the Public Sector Internal Audit Standards (PSIA's) 2013

To consider the Report of the Director of Finance (Report No 50/13)

Attached Documents:

[Changes to the Public Sector Internal Audit Standards \(PSIA's\) 2013](#)

9 Quality Assurance Checks Applied to Applications for Housing and Council Tax Benefit 2012/13

To consider the Report of the Director of Finance (Report No 51/13)

Attached Documents:

[Quality Assurance Checks Applied to Applications for Housing and Council Tax Benefit 2012/13](#)

10 Treasury Management

To consider the Report of the Director of Finance (Report No 52/13)

Attached Documents:

[Treasury Management](#)

11 2012/2013 Audit Plan

To consider the Report of PKF Accountants and Business Advisers (Report No 53/13 to follow)

Attached Documents:

[2012/2013 Audit Plan](#)

12 Date of Next Meeting

A meeting has been scheduled for Monday, 24 June 2013 at 3.30pm in the Warren Room, Lewes House, 32 High Street, Lewes.

For further information about items appearing on this Agenda, please contact Abi Blanshard at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX. Telephone Lewes (01273) 484201.

Distribution:

Councillors I Eiloart (Chair), M P Chartier, P Franklin, J V Harris, C S Lambert, E E J

Russell and C Sugarman

Appointed Substitute Councillors:

Councillors B Allen, S J Gauntlett, P A Howson, E C Merry and S J Osborne

(Members of the Committee who are unable to attend this meeting or find a substitute councillor to attend on their behalf should notify Abi Blanshard, Committee Officer at abi.blanshard@lewes.gov.uk.)

Substitutes should first be sought from the appointed list above. Other councillors may substitute on the Audit and Standards Committee providing they are not a member of the Cabinet).